ST PAUL'S CATHOLIC PRIMARY SCHOOL
1:1 IPAD PROGRAM

PARENT HANDBOOK
2024

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PROGRAM OVERVIEW

One-to-one learning provides every student access to their own device in a wireless environment, allowing them to learn at their own pace and ability level. One-to-one initiatives have gained momentum worldwide and are increasingly seen as a key to transforming education and better preparing students to succeed in a global world. In the one-to-one program, students' access to a technological device and the internet enables them to be self-directed and receive personalised instruction. Teachers can create targeted learning plans for each student, addressing their unique needs. Students use their personal devices to do research, homework, solve problems critically and creatively, complete team projects, collaborate and access curriculum content. At the same time, they gain valuable skills that will be beneficial throughout their lives and careers.

Provision of 24/7 access to iPads makes it possible for students to access a wider array of resources to support their learning, to communicate with their peers and teachers, and to become fluent in their use of technological tools of the 21st Century. A one-to-one device environment supports a dynamic and interactive learning space. It enables teachers and students to work in a collaborative, online, interconnected community. Each student having their own personal device affords the opportunity to enter a new world of curriculum possibilities, allowing authentic engagement and involvement in their learning.

EDUCATIONAL OUTCOMES

St Paul's Catholic Primary School endeavours to:

- provide a student-centred, experience-rich education for the 21st Century
- employ the latest teaching practices, tools and technologies to deliver the competencies, knowledge, values and attitudes contained within the Western Australian Curriculum
- connect education at St Paul's with today's technological world
- provide accessibility to programs that increase the development of knowledge and educational opportunities leading to increased intellectual attainment
- expand the methods of learning and opportunities for differentiated instruction
- encourage the disposition and capacity to be life-long learners

STUDENT ACCEPTABLE USE

Each student will be asked to read, understand, sign and adhere to the St Paul's ICT Acceptable Use by Students at the beginning of each year.

PROGRAM GUIDELINES AND INFORMATION

With each student having access and control of their device, excellent opportunities and learning experiences will be available to them. However, with any new opportunity comes significant responsibility. The school will clearly articulate to each student their responsibilities in relation to:

- respecting everyone's privacy and dignity (i.e., cyber safety issues)
- using the device for appropriate purposes

- protecting and caring for their device
- getting the balance correct in relation to educational and social priorities

The following directives and instructions look to ensure students and teachers can maximise the teaching and learning opportunities available in a classroom environment free from interruptions and secure both the safety and privacy of all members of the school community.

1. Students are required to bring their device to school each day. While not in use during lessons, the device is required to be stored in the student's classroom.
2. Students must take their device home each day.
3. Students must bring their device to school fully charged.
4. It is the student and parent's responsibility to undertake the backup of their files. The school will take no responsibility for data or files lost.
5. Student identification details must remain permanently present on both the student's device and their protective bag/case.
6. Students must always travel with their device in their protective case. A device should only be out of its protective bag in the classroom.
7. The device must only be used for school education-related purposes under the teacher's instruction and supervision.
8. Due to the software embedded in these devices, they have the capacity to take digital images, both still and video. Unless appropriate permissions are sought, the taking of digital images is an invasion of personal rights. Under no circumstances may devices be used to take or distribute digital images without both the express permission of the person whose image is being taken and the supervising teacher.
9. Students and parents are responsible for all downloaded material present on a student's device. They must ensure that copyright laws are adhered to.
10. Students will abide by usage directions and restrictions outlined by the classroom teachers.

DEVICE

The devices that have been chosen for next year are the most suitable for students' needs. Please see the details of the device and the accessories below. Please also ensure you read the purchasing options carefully.

Students going into Year 4 in 2024 are required to bring a brand new iPad to school that meets or exceeds the following specifications:

- *9th Gen iPad*
- *256 GB*
- ***No cellular models***

ADDITIONAL ITEMS

Students are also required to have an iPad cover and keyboard. Options are available through the JB HIFI portal; however, you may choose to source your own. The school strongly suggests a heavy-duty case.

PURCHASING

St Paul's has partnered with JB HIFI to provide a competitive purchasing option, however, parents may choose to purchase their child's iPad through other means if they wish. ***Please note,*** the iPad needs to be brought into school to be enrolled and joined to Jamf School. If the iPad is already set up, it will need to be wiped to join Jamf School.

Instructions for accessing the JB Hi-Fi online portal:

- Go to www.jbeducation.com.au/byod
- Enter your school code **STPML2024**
- Once logged in, select the relevant student program.
- Select home delivery or your preferred JB Hi-Fi store for pick up.
- Select "**Apple iPad 9th Gen Wi-Fi /10.2'/ 256GB**" *(suggested device)* or "**Apple iPad (10th Gen) Wi-Fi / 10.9' / 256GB / Silver***", if you wish to purchase the newer model.
- Add this to your cart.
- Select accessories - protective case and keyboard are essential (all other items are completely optional)
- Go to personal details.
- Click on "New Customer Continue" – this creates a customer profile.
- Enter personal details and create account.
- Review order and payment (Afterpay is an option).

WARRANTY

It is strongly recommended that you purchase AppleCare with your iPad to ensure that adequate cover is provided over the duration of your child's time at St Paul's.

FINANCIAL INFORMATION AND INSURANCE

Parents are responsible for ensuring their mobile device is insured and has a suitable cover and keyboard. Please note, the school insurance does not cover devices in the one-to-one program. The insurance can be placed on your home and contents insurance policy.

IT LEVY

A 50% reduction to the IT Levy will be applied for students in Years 4-6 in 2023.

MOBILE DEVICE MANAGEMENT

St Paul's uses Jamf School as our Mobile Device Management (MDM) solution. This provides the school and teacher with more control over the devices and makes the management and deployment of applications easier.

Jamf also has a parent portal (Jamf Parent) which is designed to give parents more control over their child's device at home. When your child has to do homework on an iPad, it is possible that social media, messages or gaming could distract them. With Jamf Parent, you are able to restrict the device to a specific app for a period of time. During this restriction, it is not possible to receive messages or push notifications, which reduces distractions.

Jamf Parent is used in a web browser and can therefore be used on all web-enabled devices. More information will be provided to parents at the beginning of the year once you are in possession of your child's device. Information can also be found at: https://www.jamf.com/resources/product-documentation/jamf-parent-guide-for-parents/

INAPPROPRIATE USE

It is unacceptable for students to: download, distribute, or publish offensive messages or pictures; use obscene or abusive language to harass, insult or attack others; deliberately waste printing and internet resources; damage computers, iPads, printers or the network equipment; violate copyright laws which includes plagiarism; use unsupervised internet chat; send chain letters, spam e-mail (junk mail) or use the device to connect to any social network unless permission has been *granted by the school in writing* (no age restricted networks will be allowed).

Usernames and passwords must be kept by the student and not divulged to any other individual (other than their teacher and parents). Students cannot use another student or staff member's username or password.

Inappropriate use will be dealt with on an individual basis by the school Principal. St Paul's Catholic Primary School will provide information in relation to student access and usage of its network and reserves the right to restrict/remove student access to the intranet, extranet, internet or network facilities if parents or students do not adhere to the school's network usage and access guidelines/statement.

PROGRAM AGREEMENT

Parents and students must sign and return the Acceptable Use Agreement before the students can start using their iPad at St Paul's. The Acceptable Use Agreement outlines the appropriate way to use and protect the device.

FREQUENTLY ASKED QUESTIONS

How often will the device be used?
The nature of the one-to-one device environment is that students will have their iPads with them and available for use throughout the school day. This does not mean though that they will be used in every lesson. Like other learning tools, the use of iPads will depend on the particular learning activity and this is at the discretion of the teacher. Use of the iPad will blend with other tools such as writing, reading, discussion, debate and testing and students will find that their use of iPads will vary from day to day. All subjects will still receive the appropriate allocation of time and resources.

Will the iPad have Internet access from home?
The school will provide Internet access when at school with appropriate filtering policies. Parents are responsible for providing Internet access at home *if they wish.* The school expects that any Internet use is only permitted in an open environment and monitored at all times. If supervision at home is unavailable for any reason, Internet use must not be allowed for that period of time.

Where will students charge their iPads?
It is the student's responsibility to ensure that their iPad is fully charged at home each night. Chargers are to be kept at home.

How do I see my child's work?
It is recognised that it is important for parents to be involved in all aspects of their child's work and parents are encouraged to regularly spend time with their child asking them to explain the work on the device. Parents must also have full access to both the device and their child's work. The school expects that all students make passwords available to parents. Parents who have difficulties in accessing their child's work for any reason should contact the classroom teacher.

How and where will the devices be stored during the day?
When not in use, mobile devices will be stored inside the classroom. Students are not permitted to use their device at break times, before school or after school.

Who will install apps required for school?
The school will distribute the required apps through Jamf School. This allows easy distribution of apps by the school and allows access to the Apple Volume Purchase Program where we can access education pricing for apps.

Can students/parents put their own apps on their device?
Yes. It is your device and therefore the apps that you put on are up to you as a family. We recommend a discussion between parents and students when downloading new apps onto the device. It is important that parents manage the apps being chosen. However, we expect that you consider what apps are appropriate for a Year 4 student. Apps installed at home are expected to be kept in a 'home' folder on the device and not accessed at school.

What about data loss?
As we are all aware, data loss can happen on devices. Parents and students are responsible for ensuring their data is backed up using an appropriate method.